

Dietary Aide

Permanent Part-time



EXTERNAL Posting

Under the direction of the Manager, Food & Nutrition, the Dietary Aide provides support to the set-up, preparation, serving, and clean up associated with all meal services (regular and therapeutic) in the Home. In the Manager's absence, this job will take direction from the Assistant Dietary Manager, or another assigned Manager.

The Dietary Aide will ensure work areas are maintained in a safe and sanitary condition and assist in maintaining a safe and secure environment for residents, visitors, and other staff members.

A Sample of What You Get to do (plus other related duties)

- Assist Cooks with food preparation.
- Complete food preparation and storage duties including, monitoring, and recording daily temperatures of food.
- Assist in the food delivery service to residents, visitors, and others.
- Set up tray carts, tables, and dining areas, as required.
- Clean all equipment, dishes, cutlery, pots, etc. used in food preparation, service and storage.
- Maintain the cleanliness of all dietary work areas, floors and storerooms and dining areas.
- Work, communicate and co-operate satisfactorily with residents, staff, and others.
- Show others how to perform tasks and duties.
- Attend in-service and Staff Development Programs and activity staff meetings.
- Comply with the Fire, Health and Safety Regulations and attain proficiency in the methods of sounding the fire alarm, fire evacuation procedures, proper use of fire extinguishing equipment, and other procedures designed to ensure the security and protection of residents of the Home.
- Performs other related duties as required and in the event of an emergency perform other duties as may be assigned.

What Qualifications are Required?

- Ontario Secondary School Diploma required.
- Completion of a Food Service Worker program at an approved college providing recognized programs, or, as outlined in the *Act* and in the reasonable opinion of the licensee, appropriate skills, knowledge, and experience in the fields of institutional, healthcare, restaurant, or hospitality food service.
- Valid certificate of Food Handler Training Program.
- Ability to satisfactorily operate dietary equipment.
- Knowledge of safe use of dietary equipment and cleaning chemicals.
- Ability to meet the physical and mental demands of the job.
- Solid command of the English language (speak, read, write, and comprehend)
- Understanding, compassion, patience, and friendly personality which will assist in working in a long-term care home and providing services for the residents.
- Prepared to work, communicate, and co-operate satisfactorily with residents, staff, and others.
- Proven ability to follow an established work procedure/ schedule and complete all assigned tasks within the timelines as set out, with minimal supervision.
- Ability to work any of the scheduled shifts (Day, Evening and Nights) - including weekends – shift times may be revised to meet operational needs.

**** The full/complete job description can be accessed on the [Eastholme Career's Page](#).**

What Can We Offer to You?

Competitive wages starting at \$22.41 per hour
Vacation pay (4%) and a Percentage in lieu of fringe benefits

An opportunity to learn and grow.

A great team to work with and a place you can be proud to work – we take pride in being a top employer in the community we serve!

How Can you Let Us Know About You?

Please submit your resume to:

lfolliott@eastholme.ca

We thank everyone for their interest in joining our team! Once we review your resume, if you have the qualifications we require for this job, we will be in touch to schedule an interview.

Closing date for this posting is: July 31, 2024 @ 12:00 NOON

Eastholme is an equal opportunity employer and values diversity in our workforce. We encourage applications from all qualified individuals. We are also AODA compliant and should you require accommodation in the hiring process, please do not hesitate to let us know - accommodations may be provided in all steps of the hiring process.

Eastholme is a 128-bed district home for the aged located in Powassan in a tranquil setting overlooking the town and on the edge of a 60-acre forested parcel of land - an ideal setting in which to work!