

# Custodian

## Temporary Part-time EXTERNAL Posting



Under the direction of the Assistant Administrator/Manager, Environmental Services, the Custodian is responsible for maintaining a clean, organized, and safe environment for all residents and staff at the Home. Through a variety of cleaning and maintenance activities, this role will help to ensure that the Home's internal and external appearances exhibit the quality of care provided to our residents.

### **A Sample of Your Responsibilities (plus other related duties)**

- Clean residents' rooms using cleaning chemicals and disinfectants.
- Prepare rooms for admission, including wall repairs and painting.
- Operate all housekeeping equipment, including floor polisher and carpet steam cleaner, in accordance with safe operating procedures.
- Safely dispense and use cleaning chemicals.
- Clean and sanitize floors, equipment, and furniture according to infection control policies.
- Perform certain outdoor duties (i.e., window cleaning, snow removal, lawn care).
- Perform various handyman duties in the handyman's absence (i.e., check/monitor equipment, minor maintenance/repairs).
- Participate in the elevator passenger rescue and in the event of an emergency perform other duties as assigned.
- Performs other related duties as required.

### **What Qualifications are Required?**

- Completion of an Ontario Secondary School Diploma.
- Knowledge of safe use of housekeeping equipment and cleaning chemicals.
- Capable of operating housekeeping equipment and certain maintenance equipment in a satisfactory manner.
- Skilled in performing minor maintenance/repairs.
- Ability to meet the physical and mental demands of the job.
- Solid command of the English language (speak, read, write, and comprehend).
- Compassion, patience, and friendly personality with an understanding of, and respect for, the rights of long-term care residents.
- Prepared to work, communicate, and co-operate satisfactorily with residents, staff, and others.
- Proven ability to follow an established work procedure/ schedule and complete all assigned tasks within the timelines as set out, with minimal supervision.
- Must provide a complete and current (within six months) Vulnerable Sector Check (including a Criminal Background Check) or be willing to obtain one.
- Ability to work any of the scheduled shifts (Days, Evenings, Nights) - including weekends (shift times subject to change to meet operational needs).
- Must be willing to obtain any, and all, required immunizations as set out by legislation or regulations.

**\*\* The full/complete job description can be accessed on the [Eastholme Career's Page](#).**

### **What Can We Offer to You?**

Competitive wages starting at \$21.65 per hour  
Vacation pay (%) and a Percentage in lieu of fringe benefits

An opportunity to learn and grow.

A great team to work with and a place you can be proud to work – we take pride in being a top employer in the community we serve!

### **How Can you Let Us Know About You?**

Please submit your resume to: [mromanik@eastholme.ca](mailto:mromanik@eastholme.ca)

We thank everyone for their interest in joining our team! Once we review your resume, if you have the qualifications we require for this job, we will be in touch to schedule an interview.

**Closing date for this posting is: March 31, 2024 @ 12:00 NOON**

Eastholme is an equal opportunity employer and values diversity in our workforce. We encourage applications from all qualified individuals. We are also AODA compliant and should you require accommodation in the hiring process, please do not hesitate to let us know - accommodations may be provided in all steps of the hiring process.

Eastholme is a 128-bed district home for the aged located in Powassan in a tranquil setting overlooking the town and on the edge of a 60-acre forested parcel of land - an ideal setting in which to work!