



EASTHOLME

East District of Parry Sound Home for The Aged

JOB POSTING

Wage Rate: -Start \$27.04; 1 Year \$28.08; 2 year \$28.64

Hours of Work: Full-Time regularly scheduled for more than thirty (30) hours per week.
Part-Time regularly scheduled for no more than thirty (30) hours per week
Must be available for shift work any day during a week.

NATURE OF POSITION/RESPONSIBILITIES

1. Responsible to the Director of Nursing and Personal Care.
2. Perform all duties and assume responsibilities in the nursing department.
3. Required to perform duties in accordance with the standards established by the College of Nurses of Ontario including preparing, administering and recording medications and treatments given.
4. Assess, report and document changes in residents' physical and emotional conditions. Maintain records that reflect residents' needs, behaviours and care provided.
5. Assist with meal serving, feeding and ensuring that residents requiring assistance receive it.
6. Perform personal care and selected nursing functions to promote the comfort and safety of the resident.
7. Provide palliative care, including post-mortem care when necessary.
8. Take residents to and from activities, appointments, and co-operate at all times in providing assistance with social, religious and recreational activities.
9. Share the responsibility for the care of equipment in the home and personal belongings of the residents.
10. In the absence of the Director of Resident Care and Registered Nurse, take charge and supervise shift. i.e. Supervise care provided by Nursing Aides and Orderlies to ensure that departmental policies and procedures are being met.
11. Co-operate with other departments while performing duties.
12. Practise and promote safe working habits.
13. Work, communicate and co-operate satisfactorily with residents, staff, family and others.
14. Show others how to perform tasks or duties.



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15. Attend in-service and Staff Development Programs and nursing staff meetings.
16. Comply with the Fire, Health and Safety Regulations and attain proficiency in the methods of sounding the fire alarm, fire evacuation procedures, proper use of fire extinguishing equipment and other procedures designed to ensure the security and protection of residents of the Home. When required assume the role of Fire Control Officer.
17. Perform other related duties as may be assigned and in the event of an emergency perform other duties as may be assigned.

QUALIFICATIONS/EDUCATION:

1. Ontario Secondary School Diploma required.
2. Must be registered with the Ontario College of Nurses.
3. Must have the Pharmacology course.
4. Ability to satisfactorily operate nursing equipment.
5. Have experience working in Nursing in a Long-Term Care setting.
6. Ability to work and communicate with the residents, staff and others.
7. Ability to speak, read, write and understand English.
8. Ability to work all scheduled shifts (day, evening and night shifts).
9. Ability to work in a long-term care home and provide services for the residents.

This position is open to all applicants subject only to the application of a bona fide occupational requirement permitted under the Ontario Human Rights Code, R.S.O. 1990, and as may be amended from time to time.

Eastholme Home for the Aged is compliant with the Accessibility for Ontarians with Disabilities Act, 2005, and recognizes its obligation to provide accommodation in the job application process to persons with disabilities on request, up to the point of undue hardship. Requests for accommodation should be directed to the Director of Administrative Services, Donna Mae Robins (ext. 224)