



# EASTHOLME

*East District of Parry Sound Home for The Aged*

## JOB POSTING

Position Required: Personal Support Worker - **Full Time Position**

Wage Rate:	Start \$20.60	1 Year \$21.16	2 Year \$21.66
Certified	Start \$20.92	1 Year \$21.48	2 Year \$21.97

Hours of Work: Regularly employed for more than thirty (30) hours per week.  
Must be available for shift work any day during a week.

### NATURE OF POSITION/ RESPONSIBILITIES

1. Responsible to the Director of Nursing and Personal Care.
2. Perform duties and assume responsibilities in the nursing department.
3. Perform personal care and selected nursing functions to promote the comfort and safety of the resident.
4. Observe, report and record changes in residents' physical and emotional conditions and assist with the maintenance of records reflecting the condition and care given for each resident.
5. Make routine rounds with Registered Nurse.
6. Take residents to and from activities, appointments, and co-operate at all times in providing assistance with social, religious, and recreational activities.
7. Assist with meal serving, feeding and ensuring that residents requiring assistance receive it.
8. Provide palliative care, including post-mortem care when necessary.
9. Check equipment routinely for maintenance/repairs.
10. Share the responsibility for the care of equipment in the facility and personal belongings of the residents.
11. Practice and promote safe working habits.
12. Work, communicate and co-operate satisfactorily with resident, staff and others.
13. Show others how to perform tasks and duties.
14. Attend in-services and Staff Development Programs and nursing staff meetings.
15. Comply with the Fire, Health and Safety Regulations and attain proficiency in the methods of sounding the fire alarm, fire evacuation procedures, proper use of fire extinguishing equipment and other procedures designed to ensure the security and protection of residents of the Home.



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16. Perform other related duties as may be assigned and in the event of an emergency perform other duties as may be assigned.

## **QUALIFICATIONS/EDUCATION**

1. Ontario Secondary School Diploma required.
2. Qualified applicants include Personal Support Workers and others as noted in Section 47 of Ontario Regulation 79/10 for the Long-Term Care Homes Act, 2007
3. Mature person in good physical and mental health.
4. Ability to satisfactorily operate nursing equipment.
5. Have experience working in Nursing in a Long-Term Care setting.
6. Ability to work and communicate with the residents, staff and others.
7. Ability to speak, read, write and understand English.
8. Ability to work all scheduled shifts (days, evenings, nights).
9. Ability to work in a long-term care home and provide services for the residents.

This position is open to all applicants subject only to the application of a bona fide occupational requirement permitted under the Ontario Human Rights Code, R.S.O. 1990, and as may be amended from time to time.

Eastholme Home for the Aged is compliant with the Accessibility for Ontarians with Disabilities Act, 2005, and recognizes its obligation to provide accommodation in the job application process to persons with disabilities on request, up to the point of undue hardship. Requests for accommodation should be directed to the Director of Administrative Services, Donna Mae Robins (ext. 224)