



EASTHOLME

East District of Parry Sound Home for The Aged

JOB POSTING

POSITION REQUIRED: Part-Time Activity Aide

WAGE RATE: \$20.08 to \$20.90

HOURS OF WORK:

- Regularly scheduled for not more than thirty (30) hours per week
- Must be available for shift work any day during a week

This is a temporary assignment in order to fill shifts that have become available due to an employee on a leave of absence. The temporary assignment may be terminated at any time or will end at the return of the incumbent employee

NATURE OF POSITION/RESPONSIBILITIES

1. Responsible directly to the Director of Recreation, Health & Safety, Volunteers.
2. To provide assistance to the Activities Co-ordinator.
3. Maintains accurate records and reports on the participation and progress of the residents in the various programs. Completes monthly summaries on select residents and place in resident files. Regularly review these reports with the Director of Recreation, Health & Safety and Volunteers. Gathers data needed for care planning and surveys.
4. Performs duties and assume responsibilities in the Activity department which include conducting spiritual, social, recreational and entertainment programs for the residents of the Home according to their social, intellectual, physical and spiritual needs, on an individual or group basis in co-operation with volunteers. Assist in carrying out Restorative Care Programs i.e.: Range of Motion, Therapeutic Feeding, Sensory Stimulation, Therapeutic Walk Program etc. Maintain bulletin boards with monthly calendars, daily events, birthdays, memorials etc.
5. Practices and promotes safe working habits.
6. Communicates and co-operates satisfactorily with residents, family members, volunteers, staff and others.
7. Attends in-service and Staff Development Programs and activity staff meetings.
8. Complies with the Fire, Health and Safety Regulations and attain proficiency in the methods of sounding the fire alarm, fire evacuation procedures, proper use of fire extinguishing equipment, and other procedures designed to ensure the security and protection of residents of the Home.



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9. Performs other related duties as required and in the event of an emergency perform other duties as may be assigned.
10. Show others how to perform tasks and duties.

QUALIFICATIONS/EDUCATION:

1. Post-secondary diploma or degree in recreation and leisure studies, therapeutic recreation, kinesiology or other related filed from a community college or university.
2. Or are enrolled in a community college or university in a diploma or degree program in such a field. (must successfully complete the program within 2 years of being hired).
3. Gentle Persuasive Approach (GPA) training, DementiAbility, RAI 2.0, CA-ON, PCC, Activity Pro knowledge considered an asset.
4. Have a sound knowledge of Long-Term Care, knowledge of the elderly and related Pathological Conditions and knowledge of special needs i.e.: Alzheimer's Disease and related dementia. Knowledge of various therapies or interventions, to meet the individual's needs.
5. Must enjoy working with the elderly and have an outgoing personality. Ability to initiate and stimulate conversation and promote communication with the residents in a group setting and one-on-one.
6. Ability to learn new methods and in turn, to teach, demonstrate and conduct activity sessions for residents.
7. Required to obtain a Smart Serve Certificate and serve alcoholic beverages.
8. Possess a valid driver's licence to transport residents.
9. Ability to speak, read, write and understand English. French or another language would be an asset
10. Ability to follow a work schedule.
11. Ability to work in a long-term care home and provide services for the residents.
12. Must be prepared to assume responsibility for personal growth through courses, workshops and conferences.

This position is open to all applicants subject only to the application of a bona fide occupational requirement permitted under the Ontario Human Rights Code, R.S.O. 1990, and as may be amended from time to time.

Eastholme Home for the Aged is compliant with the Accessibility for Ontarians with Disabilities Act, 2005, and recognizes its obligation to provide accommodation in the job application process to persons with disabilities on request, up to the point of undue hardship. Requests for accommodation should be directed to the Director of Administrative Services, Donna Mae Robins (ext. 224)